



\_\_\_ Start Direct Deposit \_\_\_ Stop Direct Deposit \_\_\_ Change

## Authorization for Direct Deposit - Employee Form

This authorizes ESG Personnel Leasing, Inc. (the "Company") to send credit entries (and appropriate debit and adjustment entries), electronically or by any other commercially accepted method, to my (our) account(s) indicated below and to other accounts I (we) identify in the future (the "Account"). This authorizes the financial institution holding the Account to post all such entries.

Account #1 Type (Checking or Savings) circle one

BANK NAME \_\_\_\_\_

BANK ROUTING \_\_\_\_\_

ACCOUNT# \_\_\_\_\_

Check one: \_\_\_ Full Balance of Net Pay \_\_\_ Fixed amount or Percent \$ \_\_\_\_\_ / \_\_\_\_\_ %

Account #2 Type (Checking or Savings) circle one

BANK NAME \_\_\_\_\_

BANK ROUTING \_\_\_\_\_

ACCOUNT# \_\_\_\_\_

Check one: \_\_\_ Full Balance of Net Pay \_\_\_ Fixed amount or Percent \$ \_\_\_\_\_ / \_\_\_\_\_ %

This authorization will be in effect until the Company receives a written termination notice from myself and has a reasonable opportunity to act on it. I understand that it is my responsibility to verify payments have been credited to my account and that ESG assumes no liability for overdrafts for any reason. I understand that in the event that my financial institution(s) is/are unable to deposit any electronic transfer onto my account due to any action I take, ESG cannot issue funds until the funds are returned to ESG by my financial institution(s). I understand I must immediately notify ESG before I close any/all accounts listed while this authorization is in effect.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
DATE

\*\*\*Attach Copy Of Voided Check\*\*\*